

## **Job Description** **Floating Support - Support Worker**

**Posts:** Full Time (37.5 hours)  
£19,012 - £19,890  
**Holidays:** **5 weeks (Bank Staff Pro-rata payments)**  
**Accountable to:** Floating Support/CQC Registered Manager

### **Main responsibilities:**

To provide respectful, person-centred support to adults and children with learning disabilities, autism, complex needs and/or experiencing mental health issues.

To enable each individual to participate as fully as they wish in community life

To support individuals to communicate, plan and action their wishes, aims and dreams; to build and maintain friendships and relationships; to increase self-confidence and independence, to participate in and contribute to the community in a valued and meaningful way and to be aware of risk and consequence and be safe from abuse.

### **Specific responsibilities:**

To support each person to voice their wishes, aims and needs, develop a plan and work together to achieve them, ensuring detailed follow-up, monitoring and recording. To enable a network of support with the individual at the centre and deciding the what, when, where and who of their lives and their support.

To provide emotional and practical support and support individuals to learn and maintain day to day living skills, including relationships, tenancy & budget management, an understanding of risk and consequence, safety from abuse, health choices, hygiene, cooking, housekeeping, benefits and community and cultural links.

To provide, when required, respectful support with personal care (e.g. bathing, shaving, medication administration etc.), encouraging increasing independence.

To help individuals to become established and active members of their community and to maintain and develop friendships, relationships and acquaintances. To work with and actively involve families, carers and advocates.

To use risk assessments as an enabling tool, completing and monitoring them regularly and appropriately.

To be aware of and follow all Safeguarding Adults and Child Protection policies and procedures.

To enable all to be free of abuse, harassment and bullying.

To maintain up to date and appropriate records of all work and write reports to a standard set by the agency and to check and be aware of work completed by others.

To work co-operatively with other team members, other agencies and professionals on behalf of individuals supported.

To monitor for needed repairs, renovations or improvements or receive reports of repairs from tenants and ensure prompt action is taken and recorded.

To comply with all Health & Safety Policies, Guidelines & Legislation.

To attend and meaningfully contribute to meetings e.g. staff meetings, supervision, Advisory Groups, Person-Centred Planning meetings etc.

Through supervision and appraisal meetings to identify own training needs and actively pursue personal and professional development. To attend appropriate training courses.

To be aware of and comply with all the agency's policies contained with the "Putting Philosophy into Practice File."

To comply with the Care Act (2014) and all Care Quality Commission Standards and guidance.

To be able to use your own initiative and organise own workload within agreed objectives.

To support individuals attending community based activities including Equal People mencap's Activities Project.

To lead or facilitate groups in the Activities Project when required.

To take on responsibilities within the Floating support Team as necessary, including working from other bases.

To work contracted hours within the hours required by the service. Hours are flexible to be able to meet the needs of tenants. Sleep ins, evenings, waking nights weekends and bank holidays may be required.

The post holder may be asked to undertake other tasks that fall within our aims and philosophy.

To apply, please forward CV and cover letter to [enquiries@equalpeplemencap.org.uk](mailto:enquiries@equalpeplemencap.org.uk)